



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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December 2, 2004

IN REPLY PLEASE

REFER TO FILE: **W-0**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**LOS ANGELES COUNTY WATERWORKS DISTRICTS NOS. 37, ACTON,
AND 40, ANTELOPE VALLEY
AWARD OF CONSULTANT SERVICES AGREEMENT
WATERWORKS AND SEWER SYSTEM ENGINEERING AND RELATED SERVICES
ACTON AND ANTELOPE VALLEY DISINFECTION CONVERSION PROJECT
SUPERVISORIAL DISTRICT 5
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY
OF THE LOS ANGELES COUNTY WATERWORKS DISTRICT NOS. 37, ACTON,
AND 40, ANTELOPE VALLEY:**

Award and authorize the Interim Director of Public Works to enter into an agreement with Lee and Ro, Inc., to provide engineering and related services for the Acton and Antelope Valley Disinfection Conversion Project (Project) for the Los Angeles County Waterworks Districts Nos. 37, Acton, and 40, Antelope Valley (Districts), at a not-to-exceed cost of \$395,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the Project is to convert 18 of the Districts' existing groundwater disinfection facilities from the use of chlorine as a disinfectant to the use of chloramine, a combination of chlorine and ammonia. On September 14, 2004, the Antelope Valley-East Kern Water Agency (AVEK), the Districts' supplier of State Water Project Water, decided to convert the method of disinfecting its water from chlorine to chloramines to comply with federal drinking water standards for disinfection byproducts. This Project is required so that the type of disinfectants that the District uses for its

groundwater wells is the same as that used by AVEK to prevent deterioration in water quality when the two waters are mixed in the distribution system.

Implementation of Strategic Plan Goals

Awarding this contract will meet the County Strategic Plan Goal of Fiscal Responsibility by allowing us to manage our resources in a more efficient and responsible manner.

FISCAL IMPACT/FINANCING

There will be no impact to the County's General Fund. Financing for this agreement is available in the Fiscal Year 2004-05 Waterworks Districts Nos. 37, Acton, and 40, Antelope Valley, Accumulative Capital Outlay Funds.

The recommended agreement for the Project is for an aggregate not-to-exceed fee of \$395,000, including \$35,170 for unforeseen additional work. Additional work within this allowance will not be performed without prior written authorization from the Interim Director of Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Consultant Services Agreement, previously approved as to form by County Counsel, will be used. The agreement includes a clause for termination of services upon prior written notice and a renegotiation clause as directed by your Board.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, Lee and Ro, Inc., is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

Lee and Ro, Inc., has demonstrated satisfactory compliance with the County of Los Angeles Code Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service program).

The agreement also contains provisions requiring Lee and Ro, Inc., to comply with the Safely Surrendered Baby Law.

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for the award of this Consultant Services Agreement. Any project that may be proposed as a result of these services will undergo the appropriate environmental review.

CONTRACTING PROCESS

On February 19, 2003, we sent out Requests for Proposals to develop a select list of engineering consultants to provide as-needed services. The proposals were sent to 52 firms, advertised on the County's web page, listed on the Office of Small Business website, and placed in several publications. The firms selected as the best qualified were Brockmeier Consulting Engineers, Inc.; Van Dell and Associates, Inc.; Lee and Ro, Inc.; CH2M Hill, Inc.; and David Evans and Associates, Inc.

Each of the selected firms is being given an abridged Request for Proposal in the selected list order. A concerted effort is also being made to provide each consultant with equitable work opportunities.

Participation by Community Business Enterprises (CBE) in the Project is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. Lee and Ro, Inc., is aware of our CBE Outreach Program and we have their proposed CBE participation on file.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

CONCLUSION

Please return two approved copies of this letter to Public Works, Waterworks and Sewer Maintenance Division.

Respectfully submitted,

DONALD L. WOLFE
Interim Director of Public Works

DWP:ir
BDL2172

cc: Chief Administrative Office
County Counsel